

APPLICATION FOR A SPECIAL EXCEPTION

Zoning Board of Adjustment, Town of Andover

NOTE: This application is not acceptable unless all required statements herein have been completed, all required documents as set out in the Andover Zoning Ordinance have been supplied and all required fees have been paid. Additional information may be supplied on a separate sheet if needed.

Name of Applicant: _____

Address: _____

Owner: _____

(if same as applicant, write "same" If owner is not the applicant, attach letter of authorization from the
property owner)

Location of Property: _____

(street, number, sub-division and tax map lot number)

REQUIRED: The Andover Planning Board made a determination that the property is an appropriate location for the proposed use on: _____ (Attach the minutes of the Planning Board decision with its finding to your application.)

Abutters: Select one:

☐ I elect to provide my own abutters list. I understand that my application will not be acted upon until I file my abutters list, complete with tax map and lot numbers and names and addresses of all abutting owners.

☐ I wish to have the town provide me an abutters list from the town's records. I understand and agree that this list may have inaccuracies and omissions, and only reflects the records of the town on its computer. **I understand that I am solely responsible for submitting an accurate and complete abutters list.**

Description of proposed use showing justification for a special exception as specified in the Andover zoning ordinance, article _____ section _____:

Explain how the proposal meets the special exception criteria as specified in article _____ section _____ of the zoning ordinance (list all criteria from ordinance).

Criteria 1: _____

Criteria 2: _____

Criteria 3: _____

Criteria 4: _____

Applicant's Signature

Date

ABUTTERS LIST

Subject property: Map: _____ Lot: _____

Owner: _____

Address: _____

APPLICANT: (if different from owner): _____

Applicant Address: _____

Map: _____ Lot: _____ _____
Owners names and address

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(Use additional sheets as necessary)